

IRISH BEACH WATER DISTRICT BOARD OF DIRECTORS
REGULAR MEETING MINUTES
15401 FOREST VIEW ROAD, PO BOX 67, MANCHESTER, CA 95459
March 12, 2022
All Zoom Meeting

- 1. CALL TO ORDER AND ROLL CALL:** President Terry called the Regular Meeting to order at 10:02 A.M. on Saturday, March 12, 2022, using Zoom, a web-based video and audio-conferencing tool, to meet online. Roll call of directors in attendance: President Terry, Director Dyson, Director Hackett, Director Regan. Director Israel absent. Employees in attendance: Treasurer Murray, General Manager Acker, Plant Operator Dial. Clerk K. Dial, and Legal Counsel Matthew Emrick, were in attendance.
- 2. APPROVAL OF MINUTES:** President Terry moved to approve the regular minutes dated November 13, 2021 and January 15, 2022 as presented, Director Regan seconded, Roll call vote: President Terry aye, Director Regan aye, Director Dyson aye, Director Hackett aye, Director Israel absent. Motion carried.
- 3. COMMUNICATIONS AND CORRESPONDENCE:** President Terry commented that there were three items received after the packet was posted and that items to be considered must be received 7 days prior to meeting. Communications regarding items on the agenda should be considered in discussion with the appropriate agenda item.
- 4. PUBLIC INPUT:** Director Terry asked for but received no public input on any items not on the agenda. Discussion followed regarding future in person meetings held in the Fire House on Forest View Road as well as attendance via zoom for the next May meeting. Operations Manager has a projector and portable screen that has been used in the past. Staff will work on overcoming technical problems in hopes of a combination zoom and in person meeting for the May 14 regular meeting.
- 5. REPORTS:**
 - A. TREASURER'S REPORT:**

Treasurer Murray reported operating cash account increase from \$33,113 in January to \$49,836 in March and that no unusual checks were issued. With the next meeting in May which will be 6 months into the fiscal year, a Budget vs Actuals report will be presented. Treasurer Murray then called for approval of Treasurer's Report as presented. President Terry asked the Board for comments, none given. Motion Carried to approve the list of checks as presented.
 - B. WATER/STORAGE FACILITIES/CONVEYANCE LOSS:** General Manager Acker discussed his operations report with the Board as follows:
 1. Tank 2 had a leaky main valve replaced. He refers to notes on; the plant not restarting (turbidity motoring) and by placing a by-pass line around that filter valve helped the turbidity meter at the plant tremendously. The Eucalyptus Way line previously extended, now has a valve installed on it.
 2. He continued that he received a call on "water meter flow specifications for fire sprinkler systems" from a contractor who is designing a system for a resident on Forest View Road. The limitations would be on the size of meter which currently is 3 / 4 inch. By knowing the specs: flow rate, meter size, and pressure, the systems can be adjusted accordingly for sprinkler heads.
 3. Measurement of the flow from the (lower) diversion was 115 gpm and the (upper) diversion was 130 gpm which is low for this time of year, however, still enough water to pump (lower) diversion to plant. Discussion led to tank storage and well connection plans which will depend on the anticipated grant funds to start.

C. SAFETY COMMITTEE: General Manager Acker reported that the January 28th safety meeting was on Defensive Driving and several staff were in attendance. President Terry noted the importance of the safety meetings.

D. LEGAL COUNSEL: Nothing to report.

E. DIRECTORS: President Terry called for comment and received none on anything not on agenda,

6. OLD BUSINESS: **

A. DISCUSSION AND OR ACTION: CONNECTION FEE INCREASE PROCESS (MURRAY)

Ms. Murray commented on our history of connections fees and the amended proposed Resolution. President Terry took comment from a member of the public; Mr. Morrow Legal Counsel for Mr. Moore on the proposed rate structure. Director Hackett read updated revisions to Resolution. Director Dyson commented on the proposed revisions. Legal Counsel Emrick noted that the additional 21 connections provided to developer should be noted in Resolution. President Terry made motion directing Director Hackett and Treasurer Murray to prepare revised resolutions before the next meeting. Director Dyson Second. Roll call vote: President Terry aye, Director Dyson aye, Director Hackett aye, Director Regan aye, Director Israel absent, all were in favor, motion carried.

B. DISCUSSION AND OR ACTION: GRANT APPLICATION UPDATE (DIAL/HACKETT)

Both Grant writers Director Hackett and Plant Operator Dial gave update regarding the Irish Beach Water District \$400,000 State Department of Water Resources Grant. We have not been notified of approval but are still in the pool. Also discussed was submittal of another small technology grant which could benefit the District.

7. NEW BUSINESS:

A. PROCLAMATION HONORING FORMER DIRECTOR STEPHEN WHITAKER'S SERVICE TO IRISH BEACH WATER DISTRICT. President Terry gave an honorable Proclamation Resolution 2022-2 recognizing Stephen Whitaker's contributions and service as Director while on the Board for the Irish Beach Water District.

B. PROCLAMATION HONORING FORMER DIRECTOR JOSEPH ELLISON'S SERVICE TO IRISH BEACH WATER DISTRICT. President Terry gave an honorable Proclamation Resolution 2022-1 recognizing Joseph Ellison's contributions and service as Director while on the Board for the Irish Beach Water District.

C. DISCUSSION AND OR ACTION: IRISH BEACH WATER DISTRICT POLICY HANDBOOK ADDITION, SERIES 3000 OPERATIONS, POLICY 3091 PUBLIC RECORDS ACT REQUESTS. Director Hackett reviewed the New Policy and then asked for comments. Director Dyson gave comment. After discussion President Terry made motion to adopt Policy 3091. Director Dyson seconded. Roll Call vote: Director Regan aye, Director Dyson aye, Director Hackett aye, President Terry aye, Director Israel absent. Motion carried.

D. DISCUSSION AND OR ACTION: FORMATION OF AD HOC COMMITTEE TO STUDY POSSIBILITY OF NEW PROP 218 INITIATIVE IN 2023. President Terry discussed what was learned from the previous failed Prop 218 referendum. President Terry then appointed Director Dyson, Director Hackett, to work with Treasurer Murray and General Manager Acker as the AdHoc committee for the New Prop 218 initiative. The committee's objective is to develop a plan to spread costs to all parcels to augment and modernize our water treatment and delivery system. Committee will look at a) proportional benefit, b) with detailed and thorough process, c) obtain an engineering study to develop projects and set priorities, d) with review to determine how we could better inform the community. The committee was also directed to include a report in every future agenda.

ADJOURNMENT: Director Terry moved to adjourn the Public Session of the Board Meeting at 12:20 PM and Director Regan seconded. Roll call vote: President Terry aye, Director Regan aye, Director Dyson aye, Director Hackett aye, Director Israel absent. Motion carried. Meeting adjourned.

10. EXECUTIVE (CLOSED) SESSION: The Executive Closed Session Zoom Meeting was conducted after the close of the Regular Zoom Meeting. No action was taken.

Meeting adjourned from closed session at 1:17pm by President Terry.

Respectfully submitted:

Attest:

Kenneth Terry, President

Heather Hackett, Secretary of the Board

Date: _____

Date: _____

Prepared by: Clerk/Accountant Judy Murray